



LCHAY

Lane Coalition for Healthy Active Youth

LCHAY Board of Directors Meeting Minutes *Approved*

June 10, 2010

12:00-1:30 PM

Board Present: Colt Gill, Mardel Chinburg, Hillary Kittleson, Lori Bumgardner, Jimmy Unger, Jorge Navarro, Michelle Gall, Sarah Grall, Sarah Hampson, Keith Hollenbeck, Jennifer Jordan, Lee Shoemaker

Staff Present: Laurie Trieger

Call to Order: Chair Colt Gill called the board to order at noon.

Introductions: Colt introduced Pat Farr and board members introduced themselves.

Announcements: Laurie reminded the board this was Sarai's last meeting with us through the Scholars on Board program; but that Sarai will continue to serve on the RD Committee. Sarai was presented with a card signed by board members in appreciation of her work over the past academic year.

Agenda Review: There were no changes to the agenda.

Minutes: Jimmy moved, seconded by Keith to approve the May minutes and readopt the February minutes. The motion was approved unanimously.

Readoption of Drug-free Work Place and Non-discrimination Policies: Lori moved, seconded by Sarah Hampson to readopt the policies approved via email related to drug-free work place and non-discrimination. Laurie recommended the action so the vote could be reflected in the minutes. The motion was approved unanimously.

Discussion with Pat Farr: Laurie introduced Pat Farr, noting that he is a City Councilor Elect. She also said that she had worked closely with Pat when he was executive director of Food for Lane County and she was on staff at that agency. Pat said he was passionate about hunger issues and child nutrition and has been for a long time. He has served on the District 52 school board, the Eugene City Council and in the 72nd state legislature. He said he has an interest in helping LCHAY and believes he can be of assistance in resource development, policy development and education. Sarah Hampson said she thought that health-friendly policies are very important. Jimmy asked how close civic leaders were to recognizing the public health implications of policy decisions. The board thanked Pat for his interest. Laurie will follow up with Pat over the summer.

Director's Report: Laurie referred to the Director's report in the agenda packet. She reported that the June 2 showing of "Bad Sugar" was another successful event in LCHAY's Films and Forums series. Fifty-five people attended; conversation was focused and insightful and there was a nice mix of new faces with "LCHAY faithful" in the mix. Hillary said she appreciated Laurie's clarification of the role of food service management companies in schools. Jorge asked what comes next and Laurie responded that one more film event will be scheduled under the

grant. Laurie also called attention to an event that LCHAY is sponsoring on June 22: a debrief with Stephanie Pearl Kimmel of Marche regarding her visit to the White House as part of the First Lady's "Chefs Move to Schools" initiative.

Executive Committee Report: Colt reported that the Executive Committee spent most of its meeting on the draft budget and on resource development planning. Both of these items are on this meeting's agenda.

Adoption of 2010-2011 Budget: Hillary presented the draft budget for 2010-2011. She noted that it:

- Was within the parameters set by the board at its May meeting;
- Included a corrected estimate of Beginning Working Capital;
- Assumes continuation of the \$1,176 bonus for the executive director and a \$0.25/hour increase for Project Coordinator position, currently held by Layne King;

She said the Executive Committee recommends revisiting the 2010-11 compensation packages next year after review of third quarter financial information. She also noted that only \$25,000 of the \$50,000 of grant income is secured and that most of the \$30,000 in individual donations has yet to be raised. She encouraged the board to focus early in the fiscal year on resource development. Colt added that the Executive Committee discussed reprioritizing Laurie's work program to put greater emphasis on grants and fundraising over the next few months. Board members discussed the importance of fund raising. Mardel moved, seconded by Keith, to approve the 2010-2011 budget recommendations of the Executive Committee. The motion was approved unanimously.

Approval of Financial Services Provider for 2010—2011: Hillary reported that she and Laurie had met with Pam Whyte of Emge & Whyte, Certified Public Accountants, to discuss provision of a broader range of bookkeeping and accounting services for LCHAY than the current bookkeeper provided. They recommend engaging Emge and Whyte to provide financial support services for LCHAY for 2010-2011. Ms. Whyte said her firm could provide the current bookkeeping services as well as some additional services at the current budget for bookkeeping services. Board members commented on the firm's fine reputation as accountants for non-profit agencies. Jimmy moved, seconded by Jorge to authorize Laurie to engage Emge and Whyte to provide financial support services for 2010-11. The motion was approved unanimously.

Resource Development- Update & Work Session: Lori urged all board members to give to LCHAY regardless of amount. She referred to LCHAY's board-adopted giving policy; and noted it is very helpful to indicate in grant requests that there is 100% board participation.

A list of possible donors/contacts was circulated & discussed. Each board member suggested names that should be on LCHAY's "prospect" list. Lori clarified that a separate similar discussion will be held regarding potential corporate gifts. Mardel volunteered to research & identify a list of medical groups which are frequent underwriters of community events to add to the corporate discussion. Lori & Laurie will have additional conversations with board members to add more names as well as prepare a strategy to approach the prospect list.

The meeting was adjourned at 1:30 p.m.

Minutes respectfully submitted,
Hillary Kittleson